

**REQUEST FOR PROPOSALS
PREPARATION OF DOWNTOWN MASTER PLAN
City of Boulder, MONTANA**

The City of Boulder is requesting proposals from qualified Planning / Architectural / Engineering firms for the development of a Downtown Master Plan. The City of Boulder has received a federal Community Development Block Grant (CDBG) award in the amount of \$20,000.00 from the Montana Main Street Program of the Department of Commerce to develop a master plan for the development and redevelopment of downtown Boulder. This grant award has been matched at the local level for a total projected budget of \$29,000.00.

Copies of the detailed Request for Proposals (RFP), including a description of the services to be provided by respondents, the minimum content of responses, and the factors to be used to evaluate the responses, can be obtained by contacting Diana Van Haecke, City of Boulder Clerk, P.O. Box 68, Boulder, MT, 59632. Phone 406-225-3381 or e-mail dvanhaecke@jeffbb.net.

This solicitation is being offered in accordance with federal and state statutes governing procurement of professional services. Accordingly, the City of Boulder reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate.

Responses to this RFP will be received by the City of Boulder at the above address until 4:30 p.m. on December 11, 2017. The City of Boulder and its agents reserve the right to reject any or all proposals and to waive any formality and technicality.